

THE  
**Mattara**  
HOTEL

(02) 4943 3911

[mattarahotelfunctions@alhgroup.com.au](mailto:mattarahotelfunctions@alhgroup.com.au)

[mattarahotel.com.au](http://mattarahotel.com.au)



# OUR SPACES

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The Mattara Hotel is a premium venue that offers a variety of spaces for your special event.

## THE ROCKPOOL

This space featuring a round table setting and large leather office chairs, making this room perfect for those looking for a boardroom space to host corporate meetings or training days.

**MINIMUM SPEND: \$150**



## ISLAND

Our largest private function room, with natural lighting. This room is capable of being a boardroom, a theatre or intimate cocktail party. Our Island space is sure to impress.

**MINIMUM SPEND: \$300**

## COVE

A smaller private space, perfect for a more intimate and formal event.

**MINIMUM SPEND: \$250**



# OUR SPACES

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The Mattara Hotel is a premium venue that offers a variety of spaces for your special event.

## ATLANTIS

Ideal for private dinners, small gatherings or corporate use.

**MINIMUM SPEND: \$250**



## ICA

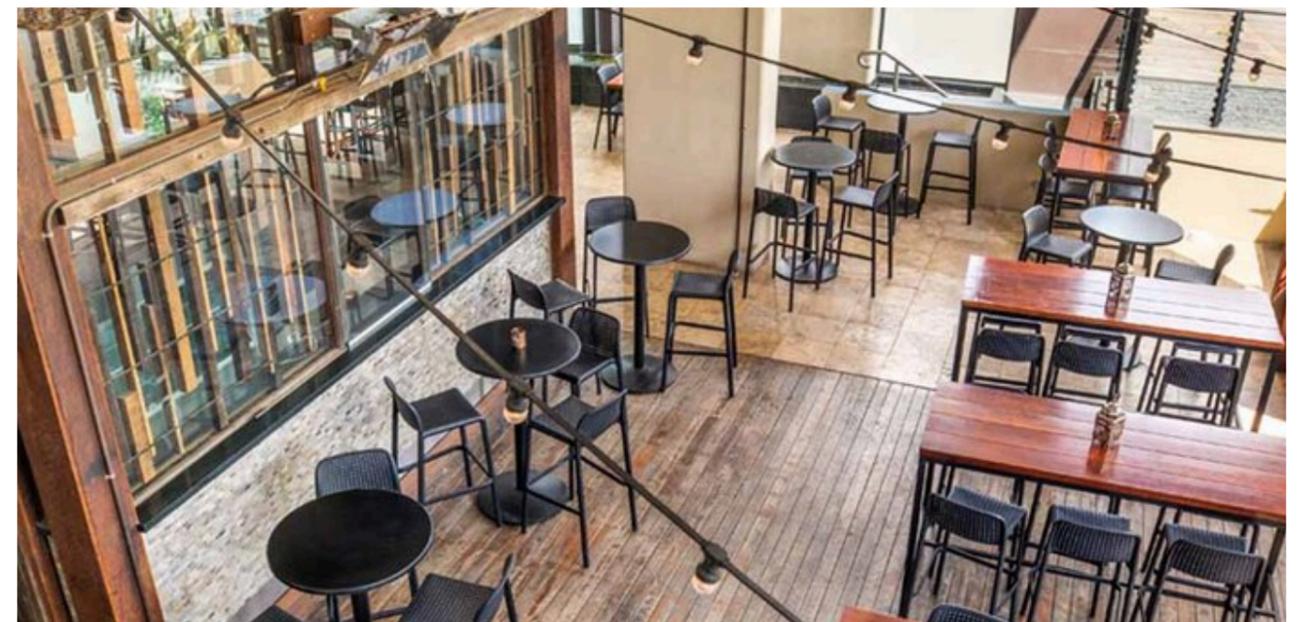
Combining our Island, Atlantis & Cove rooms to accommodate for your larger events. This interlocking room is perfect for a sophisticated cocktail party or conferences requiring break out rooms.

**MINIMUM SPEND: \$750**

## THE OASIS

Situated outside, boasting a waterproof awning and heating. Making this the perfect space all year round.

**MINIMUM SPEND: \$500**



# OUR SPACES

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## THE MEZZANINE

Ideal for small gatherings. This space is a cocktail lounge with a relaxed vibe, perfect for groups of up to twenty. The layout allows for everybody to enjoy the company of those attending and have a private space at the same time.

- PLEASE NOTE THIS LAYOUT DOES NOT CHANGE

**MINIMUM SPEND: \$100**



## THE SANDBAR

Ideal for large events, of all kinds. Whether cocktail style with a more relaxed vibe or a formal setting: this space is our more versatile. Including a private bar, this space is truly perfect for any occasion

**FOR DETAILS SEE NEXT PAGE**

**CAPACITY** Banquet - Up to 80 | Cocktail - Up to 110



## MINIMUM SPEND

Monday to Wednesday: \$1000

Thursday to Sunday: \$2000

## PACKAGES

### SILVER

\$1000, 20 - 40 pax

#### INCLUDES:

- 7 Platters
- Room Styling, including layout and balloons
- Linen included
- Wait staff

### GOLD

\$2500, 60 - 90 pax.

#### INCLUDES:

- 12 Platters
- \$700 bar tab
- Room Styling, including layout and balloons
- Wait Staff
- Linen included
- DJ hire at an additional cost.

### DELUXE

\$4500, 80 - 120 pax.

#### INCLUDES:

- DJ or Solo artist
- 25 Platters
- \$1100 bar tab
- Room Styling, including layout, custom decorations - inclusive of a garland and balloons
- Lolly bar
- Two Wait Staff
- Hire of Mezzanine landing included
- Custom cocktails
- Linen included

### BRONZE

\$2000, 30 - 70 pax .

#### INCLUDES:

- 10 Platters
- \$250 Bar tab
- Room Styling, including layout and balloons
- Linen included
- Wait staff

### PLATINUM

\$3700, 70 - 100 pax.

#### INCLUDES:

- DJ
- 20 Platters
- \$850 bar tab
- Room Styling, including layout, and balloons
- Linen included
- Wait Staff

# BUILD YOUR OWN PACKAGE

## ADD ONS FOR ALL SPACES

No matter the occasion, we have a space to suit. The flexibility to create your own package, suited to your exact needs is targeted to all spaces, **excluding** the Sandbar.

## PACKAGES

### MINIMUM SPEND

Minimum spend applies to all our spaces. All build your own packages are required to meet this limit.

### SILVER \$450

#### INCLUDES:

- 4 Platters
- Room Styling, including layout
- Linen included

### BRONZE \$700

#### INCLUDES:

- 4 Platters
- \$150 Bar tab
- Room Styling, including layout and balloons
- Linen included

### GOLD \$1000

#### INCLUDES:

- 6 Platters
- \$250 bar tab
- Room Styling, including layout and balloons
- Linen included

### PLATINUM \$1200

#### INCLUDES:

- 7 Platters
- \$400 bar tab
- Room Styling, including layout, custom decorations and balloons
- Linen included
- Bar tender included

### BAR TENDER \$150

Hire a bartender for your event, no matter the room and have personal service from the bar located on the function floor.

### CHAMPAGNE ON ARRIVAL | \$10PP

Treat your guests to Stonyfell Brut Cuvee on arrival. Limited to one glass per person.

### LOLLY BAR

Treat your guests to an eight jar lolly bar, with lollies or chocolates of your choice. Starting at \$200, quoted to suit your event and needs.

### DJ

Add a DJ or soloist to your event to add extra flare to the evening. A quote can be provided upon request for either of either.

### BALLOON GARLAND

Starting from \$150, with a wide range of possible designs. We can create you a custom balloon garland for your event.

### ON CONSUMPTION BAR TAB

A bar tab can be arranged for your function with a specified limit in mind that you feel comfortable with spending. Your bar tab can be reviewed as your function progresses and increased if required. However, we will always ensure you are in control of the amount throughout the event.

# CATERING MENU

Please make your selections from below.

| PRICES LISTED ARE FOR INDIVIDUAL PURCHASE WHEN NOT SELECTING A PACKAGE |

## **SEASONAL FRUIT PLATTER \$65**

Selection of fruits, GR

## **CRUDITES \$50**

With an assortment of dips, vegan options available

## **DIPS & TURKISH BREAD \$60**

Chef's selection of dips, GR available

## **CHEESE & CRACKERS PLATTER \$55**

Accompanied with cheddar cheese, cabanossi. GR available

## **THREE CHEESE ASSORTMENT \$90**

Served with quince pasta, crackers and an assortment of cheeses. GR available

## **ANTIPASTO PLATTER \$70**

A selection of assorted meats, olives and accompaniments

## **MINI BRUSCHETTA \$50**

Tomato, onion and basil salsa served on toasted croutons with a balsamic glaze

## **SALMON CROSTINI BITES \$75**

Smoked salmon with a herb cream cheese served on toasted croutons

## **VEGETARIAN SPRING ROLLS \$50**

with sweet chilli sauce

## **SPINACH AND RICOTTA PASTRY PUFFS \$50**

Vegan

## **VEGETARIAN DUO \$65**

Spinach and ricotta puffs, and falafel with hummus

## **GOURMET WRAPS \$80**

A delicious selection of three different types of wraps. GR, vegetarian and vegan available

## **GOURMET SANDWICHES \$80**

A delicious selection of three different types of sandwiches. GR, vegetarian and vegan available

## **GLUTEN REDUCED DELIGHT \$120**

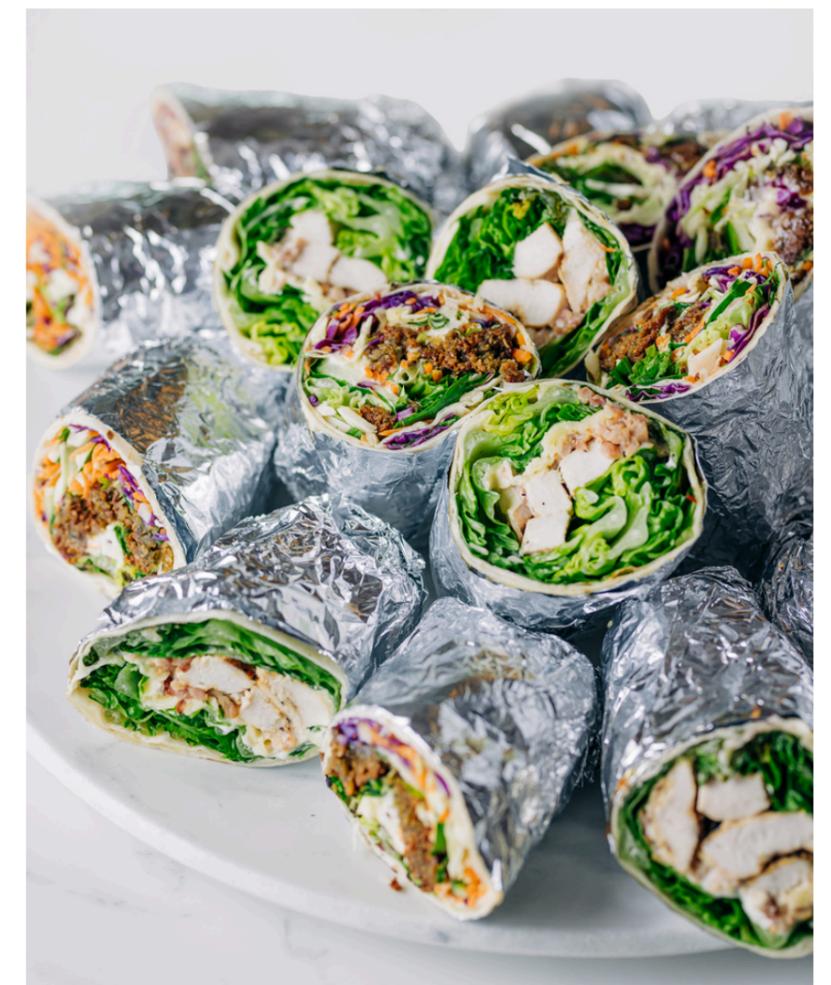
A delicious selection of marinated satay chicken skewers, mediterranean lamb skewers and pumpkin & sage arancini balls

## **CHARGRILLED VEGETABLE SKEWERS \$65**

With onion, capsicum, tomato, mushroom and zucchini

## **VEGAN MUSHROOM SOFT TACO \$65**

Mushroom, capsicum, onion all served in a soft taco and topped with our house made guacamole



# CATERING MENU

## **SZECHUAN SQUID \$70**

With dipping sauce. GR

## **SALT AND PEPPER SQUID & BATTERED PRAWNS \$80**

## **GOLDEN FRIED SEAFOOD \$90**

Szechuan squid, cocktail fish and battered prawns

## **CHIPS AND WEDGES \$40**

Sweet potato wedges, potato wedges and hot chips served with an assortment of sauces

## **CHICKEN WINGS \$70**

Your choice of BBQ or buffalo. GR available

## **MARINATED SATAY CHICKEN SKEWERS \$80**

GR

## **MIXED SKEWERS PLATTER \$120**

SATAY CHICKEN, TERIYAKI BEEF AND MEDITERRANEAN LAMB

## **MINI SLIDERS \$90**

Your choice of chicken delight or cheesesteak

## **MIXED MINI SLIDERS \$100**

A mix of chicken delight and cheesesteak

## **GOURMET MINI PIES AND SAUSAGE ROLLS \$65**

Served with sauces

## **SOMETHING SWEET**

### **MORNING PICK ME UP \$70**

Scones, banana bread and fresh baked cookies

### **CHOCOLATE BROWNIES \$70**

Bite-sized pieces of triple chocolate brownies dusted with icing sugar

### **CAKE DELIGHT \$60**

An assortment of bite-sized pieces of cake

### **SWEET TOOTH \$70**

An assortment of mini desserts to satisfy everyone. GF available



## **LITTLE ONES**

### **FAIRY BREAD \$30**

### **CLASSIC KIDS \$60**

Party pies, sausage rolls and chips. With sauce

### **PARTY PLATTER \$60**

Chicken nuggets, sausage rolls, chips. Served with sauce

### **PARTY FAVS \$130**

Chicken nuggets, sausage rolls, party pies, cocktail frankfurts, 10 mini cheese burgers and chips. Served with sauce

# BANQUET MENU

MINIMUM 10 PAX

ONE COURSE: \$35 PER PERSON | TWO COURSE: \$47 PER PERSON | THREE COURSE: \$60 PER PERSON

## ENTREÈS

### SZECHUAN COATED SQUID

SERVED WITH A GARDEN SALAD

### FALAFEL CRUMBLE

LEAFY LETTUCE, OLIVES, TOMATOES, FETA AND HUMMUS DRESSING

### SATAY CHICKEN SKEWERS

WITH JASMINE RICE

### SALMON CROSTINI

SMOKED SALMON, WITH HERBED CREAM CHEESE SERVED ON TOASTED CROUTONS

## MAINS

### RUMP STEAK COOKED MEDIUM

WITH CREAMY MASH POTATO, FRESH GARDEN VEGETABLES AND SAUCE

### CHICKEN BREAST

WITH CREAMY MASH POTATO, FRESH GARDEN VEGETABLES AND HOLLANDAISE SAUCE

### CRISPY SALMON

WITH ASPARAGUS, CREAMY MASH POTATO AND A DELICIOUS LEMON GARLIC SAUCE

### SOFT MUSHROOM TACOS - VEGAN

WITH CAPSICUM, ONION, VEGAN CHEESE TOPPED WITH HOUSE MADE GUACAMOLE

## DESSERTS

### STICKY DATE PUDDING WITH

BUTTERSCOTCH SAUCE AND VANILLA ICE-CREAM

### TRIPLE CHOCOLATE BROWNIE

SERVED WITH VANILLA ICE-CREAM

### NEW YORK CHEESECAKE SERVED WITH

CREAM AND BERRY COULIS

### APPLE PIE SERVED WARM WITH

VANILLA ICE-CREAM



# TERMS AND CONDITIONS

## DEPOSIT & MINIMUM SPEND

A DEPOSIT IS REQUIRED TO CONFIRM YOUR BOOKING, YOUR BOOKING IS INVALID WITHOUT YOUR DEPOSIT PAYMENT. WITHIN SEVEN DAYS OF INITIAL CONTACT. THE TERMS AND CONDITIONS MUST ALSO BE RETURNED SIGNED UPON PAYMENT BEING MADE.

## FUNCTION CONDITIONS

ANY EVENT BOOKED WITH US IS FOR A FIVE HOUR PERIOD, SHOULD YOU WISH TO GO OVER THIS THERE WILL BE AN ADDITIONAL CHARGE. EARLY ACCESS FOR DECORATION CAN BE ARRANGED WITH PRIOR AGREEMENT. AFTER YOUR TIME PERIOD IS UP, MANAGEMENT WILL ENCOURAGE YOU AND YOUR GUESTS TO LEAVE THE SPACE.

THE MATTARA RESERVES THE RIGHT TO HIRE OUT AN EVENT SPACE WITHIN TWO HOURS OF ANY EVENT. MEANING THAT EARLY ACCESS IS NOT ALWAYS AVAILABLE. WE RESERVE THE RIGHT TO BOOK AN EVENT IN ANY ADJOINING ROOMS AT ANY TIME. MEASURES ARE ALWAYS PUT IN PLACE TO ENSURE ALL EVENTS REMAIN SEPARATE, HOWEVER THIS IS NOT ENTIRELY RESTRICTIVE. WE ARE A BUSY HOTEL AND RESIDUAL NOISE WILL OCCUR.

ANY EVENT WITH A DJ WILL BE REQUIRED TO BE RESPECTFUL OF ALL OTHER GUESTS WITHIN THE HOTEL, MANAGEMENT RESERVE THE RIGHT TO REQUEST MUSIC BE TURNED DOWN DURING OUR PEAK SERVICE TIMES

## CATERING ORDERS

CATERING ORDERS MUST BE PLACED SEVEN DAYS PRIOR WITH PAYMENT. EVENTS BOOKED WITHIN SEVEN DAYS MUST PAY AND CONFIRM WITHIN TWENTY FOUR HOURS OF BOOKING.

## CANCELLATION POLICY

A 14 DAY NOTICE APPLIES TO CANCELLATIONS TO RECEIVE A FULL REFUND OR YOUR INITIAL DEPOSIT IS FORFEITED.

## FOOD AND BEVERAGE

THE HOTEL DOES NOT PERMIT OUTSIDE FOOD AND BEVERAGE BEING BROUGHT INTO THE VENUE. THE EXCEPTION CAN BE MADE BY THE FUNCTIONS COORDINATOR/ PUBLICAN WITH PRIOR DISCUSSION. WE DO ALLOW CLIENTS TO BRING CELEBRATION CAKES. WHERE ALCOHOL IS SUPPLIED AS GIFT, IT MUST BE OFF PREMISES BY 11PM IN ACCORDANCE WITH NSW ALCOHOL LAWS.

## RESPONSIBLE SERVICE OF ALCOHOL

RESPONSIBLE SERVICE OF ALCOHOL IS FOLLOWED AT ALL TIMES AND MUST COMPLY. MANAGEMENT HAS THE DISCRETION TO EJECT ANY PATRON NOT COMPLYING WITH LICENSING REGULATIONS. SHOULD YOU BE DISCOVERED TO BE SUPPLYING ALOCHOL TO A MINOR, YOU WILL BE ASKED TO LEAVE AND POLICE NOTIFIED.



## DECORATIONS & DAMAGES

- NO FIRELIGHT DECORATIONS OR SMOKE MACHINES, ANY BREACH OF THIS THAT RESULTS IN A FALSE ALARM THE CLIENT WILL BE BILLED
- ANY ENTERTAINERS USING AUDIO SYSTEM, FALLS ON THE RESPONSIBILITY OF THE CLIENT OF DAMAGES
- NO CONFETTI ON TABLES OR IN BALLOONS ARE TO BE USED
- NO ADHESIVES TO THE WALLS OR CEILINGS, AS DAMAGES MUST BE PAID FOR
- PACK DOWN AFTER EVENTS IS REQUIRED, AFTER 48 HOURS ANY ITEMS LEFT BEHIND WILL BE DISPOSED OF UNLESS PRIOR AGREEMENT HAS BEEN MADE.
- THE ERECTION OF ANY DECORATION IS UNDER THE AGREEMENT NO DAMAGE WILL BE CAUSED TO THE HOTELS PROPERTY, WHERE EXCESSIVE DAMAGE OCCURS THE CLIENT WILL BE BILLED.
- EXCESSIVE CLEANING NEEDED AFTER AN EVENT WILL RESULT IN A \$250 BILL.

## 18TH EVENTS

OUR HOTEL DOES NOT PERMIT 18<sup>TH</sup> EVENTS, SHOULD YOU ATTEMPT TO HOST ONE, YOUR EVENT WILL BE CANCELLED AND PAYMENT FORFITED

## MINORS

MINORS MUST BE ACCOMPANIED BY AN ADULT AT ALL TIMES AND BE OFF THE PREMISES AT 10PM.

# TERMS AND CONDITIONS

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## SECURITY

SECURITY IS REQUIRED FOR LARGE EVENTS , 21ST BIRTHDAYS AND IS AT THE COST OF THE CLIENT. SECURITY IS \$60 ph AND AT THE DISCRETION OF THE VENUE

## VENUE INFORMATION

THE MATTARA HOTEL OPENS AT 10AM, ACCESS PRIOR TO THIS IS ONLY PERMITTED WITH APPROVAL FROM THE PUBLICAN. TO GAIN ACCESS, PLEASE CALL THE VENUE ON 4943 3911 TO BE DIRECTED TO AN ENTRY. LATE GUESTS WILL NOT BE GUARANTEED ENTRY PAST THE TIME AGREED UPON.

OUR TRADING HOURS ARE: 10AM - MIDNIGHT MONDAY TO SATURDAY AND 10AM TO 10PM ON SUNDAYS  
LAST DRINKS ARE SERVED 30 MINUTES PRIOR TO CLOSING.

## BOOKING INFORMATION

BY SIGNING THESE TERMS AND CONDITIONS YOU ARE IN AGREEANCE THAT YOU HAVE READ THESE AND UNDERSTAND. THAT THEY WILL BE UPHELD AND YOUR EVENT WILL BE CANCELLED SHOULD YOU BREACH ANYTHING MENTIONED IN THESE TERMS AND CONDITIONS.

YOU ARE ACKNOWLEDGED ANY DAMAGES COME WITH A FEE, ANY CALL OUT FOR ACCIDENTAL FIRE ALARMS COME WITH A FEE AND THAT IF YOUR EVENT IS CANCELLED DURING THE DURATION THERE WILL BE NO REFUND GIVEN.

NAME:\_\_\_\_\_

EVENT DATE:\_\_\_\_\_

DATE SIGNED:\_\_\_\_\_

MANAGEMENT SIGNATURE:\_\_\_\_\_

